



**thinkLA / Ad U Grad Class Schedule
Spring 2009**

Dinner provided at 6:30pm

Class 7:00pm – 9:00pm

***Dates and instructors are subject to change.**

Tuesday July 7th, 2009

Class: Orientation

Location: Rubin Postaer & Associates, 2525 Colorado Avenue, Santa Monica, CA 90404

Thursday July 9th, 2009

Class: Understanding Big Picture Aspects of the Company

Instructor: Terry Sullivan, CFO, Davis Elen Advertising

Location: Davis Elen Advertising, 865 South Figueroa Street, 12th Floor, Los Angeles, CA 90017

Tuesday July 14th, 2009

Class: Interviewing Skills

Instructors: Julie Boston, Associate HR Director, RPA

Location: Rubin Postaer & Associates, 2525 Colorado Avenue, Santa Monica, CA 90404

Thursday July 16th, 2009

Class: Managing Up

Instructor: Chelsea Roe, Managing Partner, Director of Client Services

Location: DDB LA, 540 Main Street, Los Angeles, CA 90291

Tuesday July 21st, 2009

Class: How to Work in a Collaborative World

Instructor: Chuck Maguy, Executive Director

Location: Saatchi & Saatchi LA, 3501 Sepulveda Blvd., Torrance, CA 90505

Thursday July 23rd, 2009

Class: Management 101

Instructor: Tom Kirk, Executive VP/Management Account Director, RPA

Location: Rubin Postaer & Associates, 2525 Colorado Avenue, Santa Monica, CA 90404

Tuesday July 28th, 2009

Class: Giving Feedback/Performance Evaluations and How to Deal with Problem Employees

Instructor: TBD

Location:

Thursday July 30th, 2009

Class: Client Expectations

Instructor: Rob Alen, Manager of Corporate Relations, American Honda Motor Corp, Inc.

Location: Rubin Postaer & Associates, 2525 Colorado Avenue, Santa Monica, CA 90404